



ENTEBBE MUNICIPAL COUNCIL

OFFICE OF THE TOWN CLERK

P.O. BOX 34, Entebbe



INVITATION FOR BIDS UNDER OPEN DOMESTIC BIDDING FOR PREQUALIFICATION, FRAMEWORK CONTRACTS, RENOVATION OF BUILDING, DISPOSAL OF ASSORTED ITEMS AND ANNUAL TENDERS FOR THE FINANCIAL YEAR 2017-18

A) INVITATION FOR PREQUALIFICATION

Entebbe Municipal Council invites applications from eligible firms for prequalification of providers for the provision of works, supplies and services for the FY 2017-18

1.00 Prequalification for works

- 1.01 Construction of buildings and Toilets
- 1.02 Electrical and Mechanical works
- 1.03 Renovation of Buildings
- 1.04 Grading and murrming of roads

2.00 Prequalification for supplies

- 2.01 Fire fighting equipment
- 2.02 Supply of school furniture
- 2.03 Generators and their associated spare parts
- 2.04 Supply of office equipment (furniture and fittings, and filing cabinets)
- 2.05 Computer sets and accessories

3.0 Prequalification for services

- 3.01 Consultancy services (Architectural and Engineering)
- 3.02 Consultancy services for road designs
- 3.03 Consultancy services (project preparation and design)
- 3.04 Provision of capacity building services
- 3.05 Consultancy services for physical planning
- 3.06 Surveying land and other properties
- 3.07 Electrical works
- 3.08 Insurance services

B) INVITATION FOR FRAMEWORK CONTRACTS

Entebbe Municipal Council invites applications from eligible firms for supply and provision of services under framework contracts for the FY 2017-18 for the following goods and services

1.00 SUPPLIES

- 1.01 Computers and Accessories
- 1.02 Petroleum products and lubricants
- 1.03 Printers and printer consumables
- 1.04 Supplies of ordinary tree, fruit tree seedlings and flower seedlings
- 1.05 Supply of staff identity cards
- 1.06 Tools, road signs and protective wares
- 1.07 Spares and implements of heavy road equipment
- 1.08 Supply of road lime, stone chippings/aggregates, road gravel, sand and murram
- 1.09 Supply and installation of culverts
- 1.10 Road bitumen, primer, asphalt concrete and dirt glue
- 1.11 Supply of tyres and tubes
- 1.12 Supply of National colour buntings
- 1.13 Supply of stationery

2.00 SERVICES

- 2.01 Computer maintenance and repair
- 2.02 Motor vehicle and Motorcycle repairs and services
- 2.03 Advertisement and media services
- 2.04 Security and guarding services
- 2.05 Hotel and conference services
- 2.06 Security and guarding services
- 2.07 Hire of road equipment
- 2.08 Air ticketing and travel
- 2.09 Hire of tents and chairs
- 2.10 Hire of public address system
- 2.11 Provision of transport services
- 2.12 Printing, photocopying and binding services
- 2.13 Engraving /embossing services
- 2.14 Provision of legal services (Retainer)

C) ANNUAL TENDERS

Entebbe Municipal Council invites competent firms, associations and companies for maintenance and collection of revenue from the following revenue centers in Entebbe Municipality

(i) Markets and Landingsites

- Lubigi Market Division B
- Nakiwogo Market and Landing site Divisions A and B
- Entebbe Central Market in Division A
- Kigungu Market and Landing site in Division B
- Namate Kabubu weekly market in Division A
- Kitooro Leisure Park in Division B
- Bugonga Landing site in Division A
- Maintenance of open public spaces (Mayor's Garden, Children's

- park, Muzinga park, Mutigwedembe park) in Division A
- Routine maintenance of flower gardens , sweeping of town and road verges in Division A
- Office cleaning and maintenance of office compound
- Maintenance of road verges, European cemetery and Airport Road Island Division B

(ii) Parking

- Street parking Divisions A and B
- mobile vans promoters and Distributors in Divisions A and B

(iii) Public Convenience

- Kitooro Taxi Park
- Kigungu Market
- Nakiwogo Market
- Lubigi Market

(iv) Other sources of revenue

- Provision of medical examination services for food handlers
- Enforcement services for collection of ground rent in Ground rent Divisions A and B
- Petro station Division A
- Debt collection and Auctioneer services
- Routine maintenance of Nkumba dumping site

D) RENOVATION OF BUILDING (ADMINISTRATION BLOCK)

E) DISPOSAL OF ASSORTED ITEMS UNDER PUBLIC AUCTION

TERMS AND CONDITIONS

1. The Prequalification/ award shall be conducted in accordance with open bidding procedures contained in the Government of Uganda's Public Procurement and Disposal of Public Assets Act, 2003, and is open to all interested eligible bidders.
2. Interested companies/ firms, Individuals and Associations may apply in writing seeking to be prequalified by meeting the eligibility requirements as stated in the bid document.
3. Interested eligible bidders may obtain further information from the address below between 9:00am to 5:00pm on official working days.
4. A complete set of bidding documents in English may be purchased by interested bidders on the submission of a written application to the address below and upon payment of a non-refundable fee of Uganda Shillings Eighty thousand only (80,000/=) VAT Inclusive for each lot in each category. The method of payment will be by Cash to bank to Entebbe Municipal General Fund Account; Account Number: 9030005916428, Stanbic Bank, Entebbe main Branch and a General Receipt obtained from the Municipal Cashier. Bidders are advised to attach a general Receipt (original) acknowledging payment of bid fees and apply for each lot in a category separately and submit two (2) copies plus one (1) original in one (1) envelope
5. Bids must be delivered to the address below in No. 6(c) at or before 12.00noon on the 12th June, 2017 late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives, who may choose to attend at the address below at 6(d) at 12.30 pm on the 12th June, 2017. Late Bids shall be rejected.
- 6 (a) Address documents may be inspected at: PDU- Entebbe Municipal Council
- (b) Address documents will be issued from: PDU- Entebbe Municipal Council
- (c) Bids must be delivered to: Head, PDU/Secretary, Contracts Committee, and Entebbe Municipal Council
- (d) Address of bid opening: Entebbe Municipal Council Boardroom
- 7 The Planned Procurement activity schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	22nd May, 2017
b. Pre- bid meeting	30th May, 2017 (Time: 11:00 am)
c. Bid closing date	12th June, 2017
d. Evaluation process	14th June, 2017 to 20th June, 2017
e. Display and communication of best evaluated bidders' notice	23rd June, 2017
f. Contract award and signature	After expiry of the best evaluated bidders' notice